

AVON FREE LIBRARY
BOARD OF TRUSTEES MEETING January 28, 2026 | 6:30pm

Present: Grace Frenzel, Dave Stafford, Helen Zamboni, Josh Tonra, Kevin Patrick, Collin Hayes, Ryan Spall, Cheryl MacPherson, Anny Younger, Catherine Loomis, Jodi DeCarlo

Absent: Becky Stewart, Saragrace Friday

Guests: None

Call to Order at 6:48 pm

Election of Officers:

- President: Helen Zamboni
- Vice President: Becky Stewart
- Treasurer: Kevin Patrick
- Secretary: Josh Tonra

Ryan moves, Cheryl second. Unanimously approved.

Public Comment: None.

Minutes of November:

Correction to November minutes, reflecting that toilet leak would affect Village water bill and not the Town water bill. With changes, Cheryl moves, Collin seconds. Unanimously passed.

Friends Report (Ryan): Focus is now on new membership drive. Raffle basket fundraiser was not as successful as hoped.

Treasurer's Report (Dave): Transactions shared from the last meeting in November, so it includes the end of November, all of December, and most of January. Automatic withdrawals explained. Payments were authorized by the Finance Committee for those in December, as there was no December meeting.

Review of accounts. We are in good shape for upcoming capital projects. Review of profit and loss statement, but there is limited information since it is only January.

Eight invoices presented for payment. Cheryl moves, Kevin seconds. Unanimously passed.

Approval for fifteen ongoing recurring payments to be paid. Jodi moves. Cheryl seconds. Unanimously passed.

Director's Report (Grace):

Grace presented the monthly director's report. Items of note included:

- Webinar was useful in discussing how libraries should be interacting/enacting AI policies.
- OWWLDAC meeting addressed possible changes to bylaws, as system looks at a potential decrease in federal funding. As OWWLDAC funding reduces, OWWL will be able to pay for less and member libraries will have to pick up the slack on a number of things that OWWL currently handles.
- Backyard project has hit roadblocks with grading issues, resulting in plan changes with LaBella. Designs for handicap spaces have been difficult, not making sense. Two additional meetings are scheduled to address issues. Very rough estimate of cost is still below the worst-case scenario for budgeting purposes.
- FFRPL Grant Report for 2025 will be addressed tonight to apply for FFRPL Grant for 2026.
- Looking into hiring a bookkeeper to assist with treasurer duties.
- Still need to purchase 2-4 laptops but has become difficult due to state pause in contract pricing.
- Northern Livingston County libraries (including ours) have secured grant funding through Digital Literacy of Rochester for adult digital literacy classes.
- Governor vetoed Freedom to Read legislation, citing confusing language in the bill.
- NYLA working on advocacy to place libraries on "sensitive spaces" to prevent civil immigration enforcement.
- Holiday Spectacular was very successful.
- Library is working with Roc Therapy Dogs since our Story Time therapy dog, Michelle, has retired.
- Door counter tech is now working.

Committee Reports:

- **Facilities** (Helen): nothing to report that was not already covered above.
- **Finance** (Jodi): nothing to report that was not already covered above. 1099s are done (per Dave). 990 form deadline is in May but will likely not be touched by the accountant until after April 15.
- **Fundraising** (Helen): nothing to report. Still looking for grant opportunities wherever we can find them.
- **Personnel** (Cheryl): Board in executive session at 7:18 p.m. to discuss personnel matter. Out of executive session at 7:56 p.m.
- **Policy** (Josh): We will be looking at three policies once the new members of the committee are in place.

Old Business:

- None.

New Business:

- Approval for FFRPL Annual Grant Report. Cheryl moves. Jodi seconds. Unanimously passed.
- Lions Club Trivia Night at the Avon Park Theater on Friday, February 27, 2026.
- All Trustees reviewing and signing Ethics, Conflicts, and Whistle Blower policies tonight.
- Trustee annual training requirements (including Sexual Harassment Prevention training) discussed. Trustees self-report their training requirements on the Trustee Google Doc.
- Committee Assignments:
 - Communication/Fundraising – Becky (chair), Cheryl, Ryan, Chris Ryan
 - Facilities – Helen (chair), Becky, Ryan, Ann, Paul Drodzdiel
 - Finance – Kevin/Jodi (co-chair), Helen, Ann
 - Personnel – Cheryl (chair), Josh, Ryan, Kevin
 - Policy – Josh (chair), Jodi, Saragrace, Ryan, Collin, Catherine
 - Claims Auditor – Jodi
 - Friends Group Liaison - Ryan

Adjournment: 8:06 p.m.

Next Meeting: February 23, 2026

Respectfully Submitted,
Joshua Tonra
Secretary