

AVON FREE LIBRARY
BOARD OF TRUSTEES MEETING October 27, 2025 | 6:30pm

Present: Grace Frenzel, Dave Stafford, Jodi DeCarlo, Helen Zamboni, Josh Tonra, Saragrace Friday, Kevin Patrick, Collin Hayes

Absent: Ryan Spall, Cheryl MacPherson, Becky Stewart,

Guests: None.

Call to Order at 6:27 pm

Public Comment:

Minutes of September:

One additional correction (spelling on last name of Friends' member). Jodi moves, Saragrace seconds. Unanimously passed.

Friends' Report: Per Grace, nothing new to report.

Treasurer's Report: Updates on account balances, profits and loss actual to budget report – continued over budget on revenue, continuing to track on budget for expenses, by-and-large. Eight bills for payment. Jodi moves, Kevin second. Unanimously passed.

Director's Report:

Grace presented the monthly director's report. Items of note included:

- Went to PTA Lego Event with Cheryl; Chamber of Commerce, Rotary to present on budget proposal.
- "The Librarians" screening and discussion is upcoming on November 23, 2025.
- Grace and Paul to meet with Labella about the backyard project and updates. May result in an updated invoice.
- Grace is working on submission for Downtown Initiative Grant. Spoke with Maureen Wheeler about how it could play into backyard project and elevator project.
- Most signs distributed for budget proposal. A few signs left to distribute. Help spread the word to vote.
- Substitute clerk, Tara, has resigned; she is moving to Alaska. Last day is November 8, 2025.
- Large donation from Helen Zamboni.

- Library will receive a share of \$105,000 Livingston County Pass-thru Grant. Less than our ask but more than we have received in year's past.
- Kasey is developing job shadowing program for high school students.
- Security upgrade has affected door count information.

Committee Reports:

- **Facilities** (Helen): waiting on information from Labella before convening the Facilities Committee to discuss any updates.
- **Finance** (Dave): met with Kevin to give treasurer overview. Started updating Excel worksheet for 2026 budget. Transitioning to online QuickBooks, which isn't good. Will be convening a November meeting of the Finance Committee to develop budget. Discussed the possibility of developing a budget for 2027. Will depend on how local elections will be moving to even number years only going forward. May require looking at budgets on multi-year cycles in the future.
- **Fundraising** (Grace): Will be working on strategy to fill the gap between the cost of the backyard project and existing construction aid funding through fundraising. Also looking at fundraising possibilities for the documentary screening and through ESL. Helen discussed possibility of having Kim Tenreiro perform a Christmas Carol (but may not have space this year with the Documentary Screening and Holiday Spectacular).
- **Personnel** (Grace): Reviews will be conducted once the budget proposal is over.
- **Policy** (Josh): Nothing new to report.

Old Business:

Final week before budget proposal vote. Grace spoke with Walworth Library director about her experience with their budget proposal, which ended up passing overwhelmingly under more difficult circumstances (more signatures needed).

New Business:

Looking for suggestions, thoughts on new Library Board of Trustees candidates.

Adjournment: 7:00 p.m.

Next Meeting: November 24, 2025

Respectfully Submitted,
Joshua Tonra
Secretary