



Minutes for Lyons Public Library Board of Trustees Meeting March 17, 2026

Meeting was called to order at 5:33 PM in the Community Room of the Library.

Trustees in Attendance: Gary Bennett, Joan Wallis, John Hawman, Matt Owen (6:33 PM), Leslie Shaw, Mary LaGasse-Tatem, and Leisel Everdyke.

Others in Attendance: Kristina Braell, Director, Bernard Carroll, Treasurer (5:45 PM)

Public Comments: Negated due to no attendance.

Approval of Minutes: Joan Wallis made the motion to approve the February minutes. Seconded by Mary LaGasse-Tatem and approved unanimously.

Budget Report: The Budget Report was reviewed and discussed.

Director's Report: The Director's Report was reviewed and discussed.

Committee Reports: Joan Wallis gave the Trustees an overview of recent meetings and our direction.

Old Business

- **Treasurer Signature Card:** General discussion on the topic at hand.

- ❖ A motion was made by Joan Wallis to add Gary Bennett, Joan Wallis, Bernard Carroll and Kristina Braell as signatories to the LNB and Community Bank accounts and was seconded by Mary LaGasse-Tatem. Motion was approved unanimously.

- **Grant Status Updates:** General discussion regarding the current status of the SAM, DASNY and SFS grants followed.

- ❖ A motion was made by Leslie Shaw to authorize Gary Bennett and Kristina Braell to sign the DASNY application forms. Seconded by Joan Wallis and approved unanimously.

- ❖ A motion was made by Leisel Everdyke to authorize Kristina Braell to sign the SFS application forms. Seconded by Mary LaGasse-Tatem and approved unanimously.

- **New Roof Estimate Status:** Tabled until the next meeting.
- **Five Year Plan Review:** General discussion followed with a thorough update on our plans.
- **Set Dates for Annual Meeting and Library Budget Vote:** A thorough discussion of the options and dates followed.

- ❖ A motion was made by Leslie Shaw to set the voting date for May 12, 2026, from 11 AM until 7 PM. Seconded by Mary LaGasse-Tatem and approved unanimously.

- ❖ A motion was made by Joan Wallis to authorize Kristina Braell to publish the legal notices as required. Seconded by Matt Owen and approved unanimously.

- ❖ A motion was made by Leslie Shaw to hire the poll workers as needed. Seconded by Joan Wallis and approved unanimously.

- **Employee Handbook Discussion:** General discussion followed regarding the policy and no further actions are needed at this time.
- **Board Meeting Times:** General discussion concluded that everyone was in favor of continuing the meetings at the current 5:30 PM time. No further action is required.

New Business

- **FFRPL Fund 2026:** General discussion regarding the availability of \$3,181.12 from this fund.

- ❖ A motion was made by Leslie Shaw to approve Gary Bennett and Kristina Braell to sign the grant. Seconded by Mary LaGasse-Tatem and approved unanimously.

- **Bovet Estimate:** The estimate was reviewed and discussed.

- ❖ A motion was made by Mary LaGasse-Tatem to approve Bovet Yard Maintenance to complete the work noted in the estimate for the amount of \$412.50. Seconded by Leisel Everdyke and approved unanimously.

- **Fire Protect Service (HKK):** General discussion regarding the proposal.

- ❖ A motion to accept the proposal for Holmes, King, Kallquist & Associates, Architects, dated March 5, in the amount of \$19,040.00, was made by Leslie Shaw. Seconded by Mary LaGasse-Tatem and approved unanimously.

- **MRB Contract:** General discussion regarding the continuation of the contract.

Approval of Bills: A motion to approve the bills was made by Joan Wallis. Seconded by Leslie Shaw and approved unanimously.

- In an item not on the Agenda, Leslie Shaw submitted her resignation to the Board of Trustees.

- ❖ Joan Wallis made a motion to accept the resignation of Leslie Shaw. Seconded by Gary Bennett and approved unanimously.

Adjournment: A motion was made to adjourn the meeting by Matt Owen. Seconded by Mary LaGasse-Tatem and approved unanimously. Meeting was adjourned at 7:26 PM

Respectfully submitted by John Hawman, Secretary