

**Wolcott Public Library  
Board of Trustees Meeting  
April 19, 2023**

**Board Members Present:** Steve Monroe, Bobby-Jo Mendenhall, Deb Lewis, Ginny Keenan, Director-Dottie Patt

**Excused:** Bob Reed, Terry Van Fleet, Bookkeeper-Kristl Spalding

**Call to order** – The meeting was called to order at 6:39pm by Vice President Steve Monroe.

**Minutes of the last meeting** – Minutes of the March meeting were reviewed. A motion was made Bobby-Jo and seconded by Steve to approve the minutes. Motion carried.

**Treasurer's Report** – The financial reports were reviewed. Everything is in line with the budget. Motion made by Bobby-Jo and seconded by Deb to approve the March 2023 financial reports. Motion carried.

**Circulation report** – The March circulation reports were reviewed. Total circulation activity and e-books/e-audio/e-magazine loans were consistent with previous months.

**Committee Reports** – Policy review is ongoing.

**Library Director Report:**

**2023 Tummonds Fund Grant Money** – Last year the library gave the money from this grant to the OWWL Library System for e-books. The Board members were in agreement to do the same again this year. Motion made by Bobby-Jo and seconded by Deb to give the 2023 Tummonds Fund Grant money to the OWWL Library System for e-books. Motion carried.

**One Book, OWWL Kids Program** – This event was held recently at the library and was very well attended. Everyone got a book and there was a craft the went along with the story.

**Change Credit Card Company** – Dottie stated she would like to get a Lyons Bank credit card due to some issues with the previous credit card being compromised. Deb made a motion and Bobby-Jo seconded the motion to change the credit card to Lyons Bank. Motion carried.

**Required Board Meetings per year** – It was requested to look into this and Dottie reported there are four board meetings required per year by the Department of Education that governs libraries.

**Strawberry Fest-** Dottie stated the Rose Library asked if the Wolcott Public Library would do something with them at the Wolcott Strawberry Festival on June 17<sup>th</sup>. The Board approved participating with a table.

**April Library Program** – Dottie shared a flyer regarding the upcoming library program, Wayne's Wildflowers, on April 20<sup>th</sup> at 6:30pm. Everyone is invited.

**Fire Alarm Company Bids** – There were two responses to the library fire alarm bids. The written proposals were from Doyle Security and Finger Lakes Security Systems for updating the library fire alarm system to be in compliance with the Wolcott Village regulations. A motion was made by Steve and

seconded by Deb to go with the Finger Lakes Security Systems for an upgraded fire alarm system based on the proposal they provided.

**Laptop/computer purchases** – Dottie reported the library has a grant to cover the purchase of one computer and the library has the funds to purchase two computers. A new computer is needed at the desk and one is needed to replace the one in the back that is beyond the recommended years per the OWWL Library System computer technician. Motion made by Steve and seconded by Bobby-Jo to purchase these computers. Motion carried.

**Bicycle Rack** – Dottie reported she has had no response from anyone in the community coming forward to provide the bicycle rack for the library after much discussion previously with others. Deb made a motion and it was seconded by Bobby-Jo to have the library purchase and install a bicycle rack. Motion carried.

### **Old Business**

**Technology Grant update** – No update at this time.

**Library Book Club** – No update at this time.

**Games at the Library Update** – No update at this time.

### **New Business**

**Trustee Education Policy** – Tabled until the next meeting.

**Date of next meeting** – **The next Board of Trustees meeting will be held on Wednesday, May 19, 2023,** at 6:30 p.m.

The meeting was adjourned by Vice President Steve Monroe at 7:09 pm.

Respectfully submitted,  
Ginny Keenan, Board Secretary