

**Wolcott Public Library  
Board of Trustees Meeting  
October 16, 2024**

**Board Members Present:** Bob Reed, Terry Van Fleet, Steve Monroe, Bobby-Jo Mendenhall, Deb Lewis, Ginny Keenan, Director- Dottie Patt

**Excused:** Bookkeeper-Kristl Spalding

**Call to order** – The meeting was called to order at 6:30 pm by President Bob Reed.

**Minutes of the last meeting** – Minutes of the September meeting were reviewed. A motion was made by Deb and seconded by Bobby-Jo to approve the minutes. Motion unanimously approved.

**Treasurer’s Report** - The financial reports were reviewed. Motion made by Bob and seconded by Terry to renew three library Certificate of Deposits at \$5,000 each and renew one \$10,000 Certificate of Deposit and to approve the expenditures report. Motion unanimously approved. Bob to go to bank to take care of renewing the Certificate of Deposits.

**Circulation reports** – Reports reviewed for September showed 1383 for total circulation of books and an increase to 304 from 243 for e-books, e-audio, e-magazines.

**Library Director Report:**

**Power washing building** – Dottie reported she had the library power washed as it really needed it and looks much better.

**Proposition Amount** – Motion made to ask for \$3,000 this year to keep up with inflation. Steve made the motion and Bobby-Jo seconded it. Motion unanimously approved.

**Weed Removal Behind Library** – Dottie asked about having the weeds behind the library removed by the current landscaper and they will do this at no extra charge.

**Bat removal Estimate** – Dottie received an estimate from Fingerlakes Wildlife & Pest Control of \$2300. This can be done next year. Steve made a motion and Deb seconded it to approve this being done and put this in next year’s budget. Motion unanimously approved.

**Large Projects Budgeting** – Dottie and Kristl will be working on next year’s library budget. Any large projects should be added into the budget.

**June Parton Memorial Book Fund** – Dottie informed the board that when June Parton passed away, money was donated to the library to purchase books in her name. Dottie said she is working on this and a book plate is being put in each of the books purchased by the June Parton Memorial book fund.

**Snow Plowing Bids** - Dottie reported Chris Henner was the only response to the bid put in the paper. Motion made by Terry and seconded by Deb to award him the contract. Motion unanimously approved.

## **Old Business**

**Library policies** – The Library Purchasing and Procurement policy and procedure was tabled to look at the next meeting.

**Petty Cash policy** – tabled to next meeting.

**Blinds** – Dottie will put that in the budget for next year.

**Audubon program** – Dottie still working on this.

**Bookkeeper position** – Dottie is still working on this. She will put an ad in the paper and will ask the Rose library who their bookkeeper is and if they would be willing to also do the Wolcott library.

**Injured goose** – Dottie said an injured goose was found by front door. Steve took it down to the Mill Pond and the goose paddled off.

**Zoom account for Rotary meetings** – Dottie will talk to OWWL about a way this might be done.

## **New Business**

**Crocheting Program** – Deb suggested this program for the library and gave the information to Dottie to contact the woman who is willing to do it.

**Lighting outback** – The board members mentioned it is very dark in the library back parking lot. Dottie to call the village to ask the light on the pole by the back parking lot be fixed as it is currently out.

**Date of next meeting** – **The next Board of Trustees meeting will be held on Wednesday, November 20, 2024, at 6:30 p.m.**

The meeting was adjourned by President Bob Reed at 7:18 pm.

Respectfully submitted,  
Ginny Keenan, Board Secretary