

Bell Memorial Library Board of Trustees Minutes.

February 20, 2025

Present: Jeff Long, Pete Piraino, Margaret Grosse, Julie Simone

Absent: Ellen Hotchkiss, Carol Thompson

Community Forum: None

Convene: Jeff Long called the meeting to order at 6:34pm.

Minutes: The motion to accept the Minutes of January 16, 2025, was made by Pete Piraino, seconded by Julie Simone. Carried.

Treasurer's Report: Discussed Sweep Interest noted in Contingency Fund and Sweep Interest noted in Sweep Account is the same amount; the former is incorrect and should be deleted. With this item noted, the motion to accept the Treasurer's Report and the Bills of the Evening was made by Margaret Grosse, seconded by Julie Simone. Carried.

Director's Report:

Patty Brown, M & T Bank Branch Manager, stated that each employee is required to perform forty (40) hours of volunteer work per year. Ms Brown agreed that an employee would be able to fill the cleaner position since the current cleaner, Sandy Beechy, is unable to fill the position.

The Library received patriotic decorations and three (3) kits with books from Ska-Hase-Ga-O chapter of the National Society of Daughters of the American Revolution (NSDAR).

The new computers have been installed. The black and white printer would not work with the new computers so a new printer has been ordered. It will print color or black and white. Margaret Grosse will dispose of the computer boxes.

The Quicken program technology is updated to a five years plan.

Patty Galbraith and Margaret Grosse reviewed the plan and supplies for the Library budget hearing (5/6/25) and vote (5/13/25).

Two (2) Summer Reading Programs have been scheduled; more will be scheduled.

Old Business:

The Library construction proposals received from Hark Homes, LLC, and Hesse Electrical Service are for review. Library Construction Aid is New York State monies, not federal monies. The SHPO (State Historical Preservation Office) will become involved with this project after the monies are approved.

Discussed new LED lights.

Patty Galbraith and Margaret Grosse continued to review the Bell Memorial Library Policies. The Policies reviewed, discussed, and updated this month are:

Bug Infestation Bylaws of Bell Memorial Library Capital Fund Code of Conduct for Patrons
Code of Ethics

The motion to accept the above-named Policies was made by Jeff Long, seconded by Julie Simone. Carried.

New Business:

Christine Taft, Treasurer, submitted her resignation effective April 30, 2025, or earlier if her replacement is hired. Discussed recommended candidates. Patty Galbraith will follow up.

Adjourn: The motion to adjourn was made by Julie Simone, seconded by Margaret Grosse. Carried. Adjourned at 7:36pm.

Respectfully submitted,

Margaret Grosse

Secretar