

Bell Memorial Library Board of Trustees Minutes.

July 17, 2025

Present: Jeff Long, Ellyn Hotchkiss, Margaret Grosse, Julie Simone

Absent: Pete Piraino, Carol Thompson

Community Forum: None

Convene: Jeff Long called the meeting to order at 6:36pm.

Minutes: The motion to accept the Minutes of June 12, 2025, was made by Jeff Long, seconded by Ellyn Hotchkiss. Carried.

Treasurer's Report: The motion to accept the Treasurer's Report and the Bills of the Evening was made by Margaret Grosse, seconded by Julie Simone. Carried.

Director's Report:

The Summer Reading Program for July 11, 2025, was a magician. The program went well.

Several years ago a concrete piece fell off the northeast corner of the ramp and was repaired. It has happened again and needs to be repaired.

Americana Day was July 12, 2025. The Library's program was well attended; magnetic craft kits were given out. Jill Papi's Craft-tastic Program had four participants.

The fire extinguishers were inspected today.

The Library's youth craft program and the adult craft program were explained.

Zoe Mariano is unable to be an August Book Sale volunteer.

Patty Galbraith announced that she plans to retire December 2025. She wants to leave quietly (without a party). Jeff Long said Ron Kirsop, OWWL Executive Director, needs to be contacted to begin the process of filling the position.

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Old Business:

Patty Galbraith and Margaret Grosse continued to review the Bell Memorial Library Policies. Policies reviewed, discussed, and updated this month are:

- Mission and Role
- Online Banking
- Open Meeting
- Penalties for Overdue or Damaged Materials
- Personal Protective Equipment

The motion to accept the above named Policies was made by Jeff Long, seconded by Ellyn Hotchkiss. Carried.

Discussed Trustee Training Program.

New Business: None

The next scheduled Board meeting will be August <sup>28</sup>~~21~~, 2025, at 6:30pm.

Respectively submitted,

Margaret Grosse, Secretary