

**CLYDE SAVANNAH PUBLIC LIBRARY**  
**BOARD OF TRUSTEE'S MEETING- November 18, 2025**

**Call to Order:** 5:00pm by Jane Hubbs, President

**Present:** Jane Hubbs; Noreen Kanaley; Alan Stirpe; Lauren Wilsey; Gina Fasano, Treasurer; Elizabeth Bowlby, Library Director

**Absent:** David Ochs; Harley Roberson; Lisa Stirpe

**Reviewed and Accepted with Motions:**

**Minutes of October 14, 2025 Meeting:** Al, seconded by Noreen.

**Treasurer's Report for October 2025:** Noreen, seconded by Al.

**Payment of Bills: \$12816.16** Al, seconded by Lauren.

**Librarian's Report:** Distributed and Reviewed. Elizabeth reported that October was a good month; we are still #3 in ILLs sent, and in the middle for Circulation. The Patron counter sensor at the front desk no longer functions and we need to purchase a new one. Our Programs are getting participants of all age groups. There was a discussion about building a Story Book Walk at Lauraville Landing. Elizabeth and Rachel plan to attend the Village Board Meeting to get permission to use Lauraville Landing. We are receiving private donations and Cornell Cooperative Extension to fund the Story Book Walk. They are also planning to do a Story Book Walk of the book *Polar Express* outside of the library for Christmas. Baker & Taylor Co. is closing; the Library will be using different resources for books. We are starting with Ingram, and it will take time to switch over. The NY State Annual report is a concern. NY State Retirement is due on Dec 15, and it will need to be mailed two weeks ahead. Elizabeth reported that she had a meeting with Debbie & Warren Leisenring from Signs & Designs about getting two signs on the library building replaced, a sign on Glasgow St and one on Wayne Ave. There was a discussion about the reasons why we need new signage, and changes to the font and logo. It was suggested that First aid classes and AED for the staff and Board. Noreen made the motion that we accept the Librarian's Report, seconded by Lauren. Carried.

**Committee Reports:**

Budget- Nothing.

Friends of the Library- There was a discussion about the Friends of the Library issues and mailing letters.

Long Range Plan- Jane will review.

Maintenance- It was agreed that the Board wants to continue using Dave Burnham for snow plowing and removal. A fan was replaced and maintenance was done on the roof A/C unit.

Nominating- Nothing.

Personnel- Jane will take care of the Library Director's review.

Policy & Procedure- Nothing.

Public Relations: Nothing.

**New Business:** Elizabeth reported that we have not received tax levy money yet from the Clyde Savannah School District. She will investigate where it is.

Noreen made the motion to approve Elizabeth's salary for 2026, seconded by Al. Carried.

Jane read a Thank you note from the Clyde Fire Department for the donation we made in memory of Fran Burt.

Elizabeth informed the Board that she is planning a staff Christmas Luncheon and gift exchange on Fri. Dec 12<sup>th</sup>, 2025.

**Motion to Adjourn:** Al, seconded by Lauren at 6:05pm. Carried.

Next meeting is Tuesday December 9, 2025.

Respectfully submitted by Lisa M. Stirpe, Recording Secretary